

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 19 JANUARY 2023

HOVE TOWN HALL - COUNCIL CHAMBER

DECISION LIST

Part One

103 GENERAL FUND BUDGET AND RESOURCES UPDATE 2023/24

Contact Officer: Nigel Manvell
Ward Affected: All Wards

Tel: 01273 293104

RESOLVED: That the Committee:

- (i) Noted the Legal Advice regarding the setting of the Budget and Council Tax in Section 8 and Appendix 1 and noted that this will be provided to all councillors for the Budget Council meeting.
- (ii) Agreed the Budget Protocol set out in Section 7 of the report.
- (iii) Noted the latest interim forecast for 2022/23, indicating a General Fund outturn overspend of £10.601m.
- (iv) Noted the latest resource position for 2023/24 indicating an overall budget shortfall of £20.929m with a remaining budget gap of £8.333m to be addressed in order to achieve a balanced budget.
- (v) Noted the Guideline Criteria and Budget Categorisation information used to inform the development of budget options, including savings proposals.

104 COUNCIL TAX BASE AND BUSINESS RATES RETENTION FORECASTS 2023/24

Contact Officer: Heather Bentley
Ward Affected: All Wards

Tel: 01273 291244

RESOLVED: That the Committee -

- (i) Agreed the calculation of the council's tax base for the year

2023/24.

- (ii) Noted the collection rate assumed is 98.75%.
- (iii) Noted the only change to the Discretionary Council Tax Reduction Scheme agreed at Council on 3 February 2022 is to reflect government changes to the National Living Wage as set out in paragraph.
- (iv) Agreed that in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amounts calculated by Brighton & Hove City Council as its council tax base for the year 2023/24 shall be as follows:-
 - 2.3.1 Brighton and Hove in whole – 91,986.3 (detail in appendix 1)
 - 2.3.2 Royal Crescent Enclosure Committee – 29.7 (detail in appendix 2)
 - 2.3.3 Hanover Crescent Enclosure Committee – 41.5 (detail in appendix 2)
 - 2.3.4 Marine Square Enclosure Committee – 69.1 (detail in appendix 2)
 - 2.3.5 Parish of Rottingdean – 1,666.6 (detail in appendix 2)
- (v) Agreed that for the purposes of Section 35(1) of the Local Government Finance Act 1992, the expenses of meeting the special levies issued to the council by the Enclosure Committees shall be its special expenses.
- (vi) Agreed that the Enclosure Committees and Rottingdean Parish are paid the required Council Tax Reduction Grant of c£4,000 in total, to ensure they are no better or no worse off as a result of the introduction of the Council Tax Reduction Scheme for the reasons set out in paragraph 3.11.
- (vii) Noted that the amount forecast to be received by the council in 2023/24 from its share of local business rates and section 31 Local Government Act 2003 compensation grants is £79.868m, based on the latest data.
- (viii) Delegated the agreement of the final business rates forecast and the NNDR1 2023/24 form to the Chief Finance Officer following consultation with the Chair of this Committee and this will be reflected in the Budget report to this committee in February 2023.

105 PERMISSION TO ESTABLISH AN URGENCY SUB-COMMITTEE TO OVERSEE DISPOSAL OF 31 PALMEIRA AVENUE, HOVE ALSO KNOWN AS PENNY GOBBY HOUSE

Contact Officer: Carolyn Bristow
Ward Affected: All Wards

Tel: 01273 291288

RESOLVED: That the Committee agreed to establish an urgency sub-committee which would consist of three members, nominated by group leaders to make decisions on behalf of the Council acting as trustee of the Penny Gobby House School Charity on:

- the disposal of 31 Palmeira Avenue, Hove currently occupied by the Jeanne Saunders Centre ('Penny Gobby House') charity
- the purchase of the Annexe at Connaught Road by the Charity
- arrangements to ringfence any net surplus proceeds of sale for the Charity's use
- the establishment of a management committee.

106 KINGSWAY TO THE SEA

*Ward Affected: South Portslade;
Westbourne; Wish*

RESOLVED: That the Committee agreed that the pay-for-use sports facilities and outdoor sports hub public café would operate under lease arrangements, offered to the market via an expressions of interest process.

107 FULL REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2023

RESOLVED: That the Committee –

- (i) Agreed the polling district and polling place scheme outlined in Appendix 1.
- (ii) Delegated authority to the Executive Lead for Governance, People & Resources to take all measures as are necessary or incidental, as required by law, to implement the changes indicated in para 2.1.
- (iii) Delegated authority to the Returning Officer to designate alternative polling places, in the event of any polling place being unavailable, at any elections taking place prior before the next full review of polling places. Group Leaders and respective ward Councillors should be consulted prior to confirming any changes.

108 LOCAL LAND CHARGES FEES & CHARGES

*Contact Officer: Michael Appleford Tel: 01273 291997
Ward Affected: All Wards*

RESOLVED: That the Committee –

- (i) Agreed the fees and charges set out in 3.4.
- (ii) Delegated authority to the Executive Director Governance, People

& Resources to make the changes to fees and charges. Note: If the above recommendations are not agreed, or if the committee wishes to amend the recommendations, then the item will need to be referred to the Policy & Resources Committee meeting on 9th February to be dealt with as part of the overall budget. This is because the budget is being developed on the assumption that the fees and charges are agreed as recommended and any failure to agree, or a proposal to agree different fees and charges, will have an impact on the overall budget, which means it needs to be dealt with by the Policy & Resources Committee as per the requirements of the constitution. This will not stop the committee from making recommendations to P&R.

109 PROVISION, INSTALLATION AND MAINTENANCE OF CCTV TRAFFIC ENFORCEMENT CAMERAS AND ASSOCIATED ENFORCEMENT SUPPORT SYSTEM

Contact Officer: Charles Field, Julie Saxby *Tel:* 01273 293329,
Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Delegated authority to the Executive Director of Economy Environment & Culture to take all steps necessary to procure the contract for CCTV Traffic Enforcement Cameras and associated enforcement support system.
- (ii) Delegated authority to the Executive Director of Economy Environment & Culture to award the contract to the successful bidder for an initial term of three years with the option to extend the contract for a further period of up to two years, subject to satisfactory performance.

110 LIFE EVENTS AND CHARGES REVIEW FOR REGISTRATION SERVICES

Contact Officer: Michelle Jenkins *Tel:* 01273 296271
Ward Affected: All Wards

RESOLVED: That the Committee approved the fees and charges set out at Appendix 1 of the report (as amended).

110 THE UK SHARED PROSPERITY FUND

Ward Affected: All Wards

RESOLVED: That the Committee –

- (i) Agreed that the UKSPF grant award for Brighton and Hove is spent in line with the Investment Plan, as approved by the Department for

Levelling Up, Housing and Communities on 5 December 2022, and summarised in Appendix 1.

- (ii) That item 11 in Appendix 1 summarised as Green Skills Course (projected spend 2022-25 spend £50,000) be redirected to support paid placement opportunities in the council's apprenticeship and pre-employment programme for disabled people of all ages with a particular focus on Looked After Children, NEETs who have a disability or EHCP under the age of 25, subject to DLUCH approval.
- (iii) Delegated authority to the Executive Director – Economy, Environment & Culture, to take the necessary decisions and actions to oversee delivery of the UKSPF Investment Plan. This includes implementing and administering the scheme and the resulting projects in accordance with the requirements and priorities of the government prospectus and Fund;
- (iv) Noted that an annual report on the progress of the Investment Plan will be brought to this committee;
- (v) Noted the oversight and evaluation arrangements for the Fund.

112 COMMITTEE CALENDAR

Contact Officer: *Elizabeth Culbert* Tel: 01273 291515
Ward Affected: *All Wards*

RESOLVED: That the proposed timetable of meetings for the 2023/2024 municipal year be agreed; subject to any necessary amendments following changes to the Constitution and/or committees' requirements.

112a ACE GRANT BRIGHTON MUSEUM CAPITAL WORKS

RESOLVED: That Committee agrees to the novation of £1,463,769 grant agreement between Arts Council England and the Trust to the Council, to carry out the required repair works to the Brighton Museum roof.

